

No: 13876-26

Date: 10/09/2026

„OPTIMA Group“ Ltd hereby publishes request for quotation for purchase of windshield wash concentrate

1	Name of procurement initiator:	„OPTIMA Group“ Ltd. Banja Luka for the needs of production at Oil refinery Modrica					
2	Contact persons:	<u>Technical bid:</u> Branko Despotović; +387 53 822 394; e-mail: bane@modricaoil.com <u>Commercial bid:</u> Branislav Čerek; +387 51 242 884; e-mail: cerekb@optimagrupa.net					
3	Procurement organizer:	„OPTIMA Group“ Ltd. Banja Luka Kralja Alfonsa XIII 37a, 78000 Banja Luka Republic of Srpska, BiH					
4	Subject of procurement:	No.	Product name	Required quantity of raw materials in UoM	Packing	Delivery plan	Technical properties of the product
		1	Windshield wash concentrate	100 t	Auto-tank	successive deliveries by the end of the year.	Appendix 1
5	Place of delivery of the goods:	Oil refinery Modrica JSC, Vojvode Stepe Stepanovića 49, 74480 Modrica, BiH.					
6	Maximum Contract value						
7	Beginning date for quote submittance:	10/09/2026					
8	End date for quote submittance:	18/09/2026 by 4.00 PM					
9	Requirements on quality, technical and functional properties:	Listed in Technical assignment enclosed hereto.					
10	Commercial bid content:	The Commercial Part of the Bid shall contain: 1. PRICE: unit price in currency at bidder's choice - BAM, USD or EUR, VAT excl. 2. Total bid value in currency at bidder's choice - BAM, USD or EUR, VAT excl. 3. QUANTITY OF GOODS 4. Packaging of goods 5. DELIVERY DEADLINE: shortest possible, counting from order date 6. TERMS OF DELIVERY: preferred DAP Oil refinery Modrica JSC Modrica (Incoterms 2010)					

		7. PAYMENT METHOD: preferred 45 working days net from date of delivery of goods, („OPTIMA Group“ does not issue bank guarantee or letter of credit as a payment collateral) 8. Bid validity: at least 30 days from the last day for submittal deadline 9. Origin of goods
11	Qualifying section (technical bid) content:	1. Full name and address of the bidder, phone and fax, e-mail address, contact person (fill form General info on the bidder attached hereto) 2. Technical data sheet (TDS) 3. Material safety data sheet (MSDS) 4. Bidders must provide technical and safety data sheets which comply with REACH requirements 5. Written declaration of the bidder confirming that the bidder will, if chosen for delivery, provide approval and necessary documents (MSDS and labels) for registration of raw material in Chemicals Registry of the Republic of Srpska, if the raw material has not been previously registered in Chemicals Registry of Republic of Srpska 6. Written declaration confirming bidder's consent with Contract draft enclosed hereto, which is considered an integral part of this Request, and confirming that the bidder shall sign such Contract upon being selected as supplier 7. Reference list for 2025
12	Special terms:	Candidates offering raw materials which have not been previously used at "Oil refinery Modrica" JSC Modrica must provide samples for testing to laboratory of "Oil refinery Modrica" JSC Modrica. Final deadline for providing testing samples is no more than 7 days from the day of publication of this Request. If the samples of raw material for testing should not be provided as required above, the bidder shall be disqualified and its bid shall not be taken into consideration.
13	Instructions to the bidders:	1) The bid must be addressed to: „OPTIMA Group“ Ltd. Banja Luka, 37a Kralja Alfonsa XIII, 78000 Banja Luka, RS, Bosnia-Herzegovina 2) With preferred bidder „OPTIMA Group“ Ltd. Banja Luka will close Purchase and sale contract 3) Place of delivery: "Oil Refinery Modrica" JSC Modrica, Vojvode Stepe Stepanovića 49, 74480 Modrica, Bosnia-Herzegovina
14	Address and procedure of submitting the bid:	<u>Quotations must be submitted via official "Optima Group" Ltd. Banja Luka web-site only.</u> The offerer must visit the official "Optima Group" Ltd. website, and under the OPEN TENDERS tab find the tender documentation published. After clicking on the SEND OFFER button, the offerer shall type in the basic information about the offerer, upload the documents related to the offer, and then send them. After sending the documentation, an automatic response will appear on the page confirming that your offer has been received <i>It is necessary for the bidder to save the print screen of the automatic message confirming that the bid was successfully sent and received, because in the event that the bid is not received due to a technical error, "OPTIMA Grupa" d.o.o. will not accept subsequent requests for the delivery of offers, without the above-mentioned proof of sending the offer within the specified period.</i>

		For any ambiguities, contact the Procurement Department Branislav Čerek, phone: +387 51 242-884; e-mail: cerkb@optimagrupa.net <u>Quotation request number: 13876-26</u>
15	Place of deciding on results:	„OPTIMA Group“ Ltd. Banja Luka Kralja Alfonsa XIII 37a, 78000 Banja Luka, Republic of Srpska, Bosnia and Herzegovina
16	Bid assessment:	Bid assessment and choosing of preferred bidder will be organized in accordance with internal rules of OPTIMA Group Ltd. Banja Luka.
17	Price regulation:	After technical assessment of the bids, price negotiation process may take place (in terms of reducing prices indicated in the bid).
18	Other terms:	Procurement organizer retains the right to accept or refuse any bid, or call of this RFQ before signing of the contract/order, without any responsibility towards the bidders. Any expenses incurred in bidding process (B&D costs) shall be covered by the bidder.
19	Attached documents:	1. Technical task (Appendix No. 1) 2. Contract draft 3. Form – General bidder info


Marijana Zimonja

Head of Procurement, Tenders and Client
Engagement Department